

The Sandwich Fair

Grounds/Facilities Usage Request

Name of Organization/Group _____

Type of Organization/Group (circle one) For Profit (fees will be charged) Non Profit (donation is encouraged)

Contact Person _____ Phone _____

Mailing Address _____

What activity would you like to have? _____

Purpose of Activity? _____

Will you be charging a fee for participation? YES NO If yes, please specify the charges _____

Requested Date(s): _____ through _____

Requested Day(s): (Circle those that apply) Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Please indicate which area and/or buildings you are requesting for use:

Grounds	Barns	Buildings	Show/Pulling Rings	Other Structures
Lake Rd. Parking	Cattle Sheds	Hodge	Animal Show Ring	Stage
Athletic Field	Sheep/Goat	Smith	Horse Show Ring	4-H Food Booth
Woodland Paths	Oxen Barn	Vegetable	Horse Logging	Other- Explain Below
Midway Field	Other- Explain Below	Burrows	Oxen Ring	
Agricultural Area		Craft/Peaslee	Sheep/Goat Ring	
Other Explain Below		Other-Explain Below	Other- Explain Below	

Other Areas requested for use: _____

Special Needs for: Please circle those that apply and indicate where the service is needed:

Water Where: _____	Exhibit Tables Where: _____
Electric Where: _____	Picnic Table Where: _____
RV Water/Electric: _____	Plastic Chairs Where: _____
	Wooden Benches Where: _____

Other Special Needs, please specify: _____

*** RV CAMPING Clubs *** Please provide us with the anticipated number of Vehicles _____

The Sandwich Fair Assoc. does not provide support staff, security, restrooms or telephone services. The user is required to use "Fair" approved contractors sufficient to the needs of the event and is liable for those expenses. A certificate of Insurance is required for each event. Fees will be determined by the president according to the grounds/buildings requested for use.

If the application is accepted, the user shall use only the areas approved. Trash and other items must be removed by the dates agreed and any table and chairs must be returned to specified area. Port-a-toilets must be provided by the applicant. Any damage to buildings beyond normal use will be charged to the user. If these requirements are not met by the user any deposits may be forfeited.

By signing below, the applicant agrees to indemnify and hold harmless, from and against all liability, The Sandwich Fair Association, it's members, employees, officers and directors from any liability and expense, including reasonable legal fees by reason of liability for personal injury or property damage which may be caused by or incurred by any person or group attending your event. The Applicant also agrees that in the event of any damage, loss, or injury to the facilities or to any property or equipment that the Sandwich Fair Assoc. may charge for the full amount of such damage or loss

Signed: _____ Date: _____
 (Applicant/Authorized Person)

_____ I have read and agree to the "Usage Policy"

Office Use Only:

Approved By: _____

Date: _____