

Fair Grounds Usage Policy

Organizations or persons wishing to use the Fairgrounds must annually submit an application six weeks prior to the event. They must also have written permission from the Board of Directors.

A security deposit of \$300.00 is required for all rentals. The deposit is fully refundable if the building is returned in the condition it was received.

Fees per day are as follows:

Peaslee Craft Building - \$300.00	Smith Building - \$200.00
Vegetable Building - \$150.00	Hodge Building - \$200.00
Burrows Building - \$200.00	Stage with electric -\$500.00
Oxen Building - \$150.00	Vegetable Building - \$150.00
Midway Grounds - \$200.00	Tractor Pull Area - \$300.00*
Camping per site - \$25.00 per night - water and electric only	

A Certificate of Insurance will be required and a deposit will be required prior to the event. The certificate should indicate the date of issue, name of insurance agent (called the producer), name of insured, name of company holding the coverage, include the policy number and include the limits of at least \$1,000,000 (one million as recommended by our insurance company). Clearly name and indicate "The Sandwich Fair Assoc., its directors and employees" as additional insured. It also needs to be signed by the agent.

Port-a-toilets will be the responsibility of the organization or person holding the event. Groups causing damage to the grounds or buildings will be held liable and may also forfeit any deposits and charged repairs/replacement fees. The contact person listed on the application is responsible for notifying the Sandwich Fair Assoc. at least 48 hours in advance of the event of a cancellation or change in plan.

The Sandwich Fair Assoc. does not provide support staff, security, restrooms or telephone services. The applicant is required to use "Fair" approved contractors sufficient to the needs of the event and is liable for those expenses.

If the application is accepted, the event shall use only the areas approved. Trash and other items must be removed no later than 24 hours after the event.

By signing the application the applicant agrees to indemnify and hold harmless, from and against all liability, The Sandwich Fair Association, it's members, employees, officers and directors from any liability and expense, including reasonable legal fees by reason of liability for personal injury or property damage which may be caused by or incurred by any person or group attending your event. The Applicant also agrees that in the event of any damage, loss, or injury to the facilities or to any property or equipment that the Sandwich Fair Assoc. may charge for the full amount of such damage or loss.

The Sandwich Fair Assoc. hopes that you will take advantage of the Fairgrounds and have a very successful event.

*Must be left graded after event is done.

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